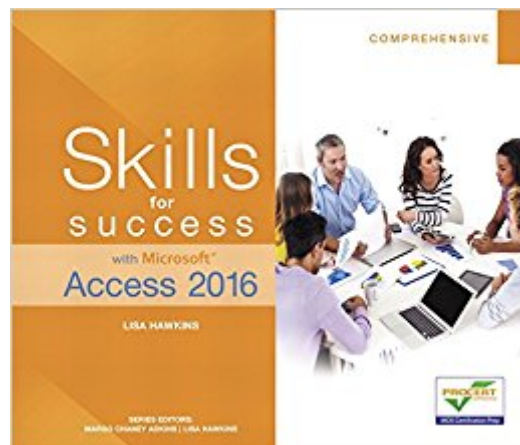




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Skills For Success With Microsoft Access 2016 Comprehensive (Skills For Success For Office 2016 Series)



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Using the hallmark visual layout, students complete an entire skill in just two pages. Step-by-step instructions are aligned with full size screens image to guide students as they progress through each new skill. No matter what device they are using—desktop or tablet—or their current skill level, students will learn what they need to get started quickly. **Note:** You are purchasing a standalone product; MyMathLab does not come packaged with this content. Students, if interested in purchasing this title with MyMathLab, ask your instructor for the correct package ISBN and Course ID. Instructors, contact your Pearson representative for more information.

Book Information

Series: Skills for Success for Office 2016 Series

Paperback: 496 pages

Publisher: Pearson; 1 edition (May 13, 2016)

Language: English

ISBN-10: 0134479513

ISBN-13: 978-0134479514

Product Dimensions: 8.5 x 0.8 x 10.3 inches

Shipping Weight: 1.9 pounds (View shipping rates and policies)

Average Customer Review: 5.0 out of 5 stars 2 customer reviews

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Customer Reviews

Margo Chaney Adkins is an Assistant Professor of Information Technology at Carroll Community College in Westminster, Maryland. She holds a bachelor's degree in Information Systems and master's degree in Post-Secondary Education from Salisbury University. She teaches computer application and office technology courses, both online and in the classroom. She enjoys athletic activities, gardening, and traveling with her husband.

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I bought this because I wanted to learn Microsoft Access for my work. This is a really great book. All you need to do is just do the exercise step by step. And then towards the end the terminology you could get confused with. I just skip those and kept doing the exercises. At the end of the whole book I plan on reviewing the terminology using flashcards. I can't wait to take my Microsoft Access exam. Definitely worth all of the \$70. One tip: use Google Calendar to schedule 30 miniature one-hour study (exercise doing) sessions. This book takes a while but it'll be worth it when you do it. Buy this book I am so glad I did. Thank you

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